

Minutes of the Trustee Board Meeting Held on  
Monday 2<sup>nd</sup> October, 2023 at 2 pm in the Doré Room

PRESENT: Lorna Goldsmith (In the chair)  
Rob Gerig (Treasurer)  
Pat O'Shea (Secretary)  
Helen Twine  
Tracey Slaughter

<u>Item</u>		<u>Action</u>
1.	<u>Declarations of Interest</u> Pat O'Shea, Tracey Slaughter, Lorna Goldsmith and Helen Twine declared an interest in Item 10.	
2.	<u>Apologies for Absence</u> There were none.	
3.	<u>Minutes of the Meeting Held on 4<sup>th</sup> September, 2023</u> The minutes, having been circulated previously, were taken as read. With some minor corrections it was PROPOSED by Helen Twine and SECONDED by Lorna Goldsmith that the amended minutes be duly accepted as a correct record. CARRIED UNANIMOUSLY. <i>LB</i>	
4.	<u>Matters Arising</u>	
5.2	Interest rates – no action at present – account will need to have instant access.	
7.1	Quiz – 14 <sup>th</sup> October to be cancelled – insufficient entries, to be re-instated in April 2024.	LG
9.1	Risk Assessments – No Smoking signs and Fire assembly Point sign to be re-ordered	LG
9.2	Risk Assessment documents awaiting update.	LG
10.4	2022 AGM Minutes – had been amended and approved.	
5.	<u>Financial Position</u>	
5.1	General Account: £ 5,507.28 Improvement Account: £ 1,372.38 Hampshire Trust: £ 9,195.95 (soon to be transferred to General Account)	
5.2	Accounts with Ted Merrikin for audit.	
5.3	Issue still exists with the PC's requirement for £10M for Public and Product Liability cover for contractors.	
5.4	Budget Review – document <i>LB</i> provided was reviewed.	
6.	<u>Bookings</u>	
6.1	Regular Users – no new bookings.	
6.2	One Off Bookings – 2023/24 - £3,016.80 – 75% of target - 2024-25 - £1,031.25 – 26% of target	
6.3	Availability of volunteers for hosting duties still an issue.	TS
7.	<u>Hall Fabric</u> No comments.	
8.	<u>Minutes of the 2022 AGM</u> – see item 4 – 10.4.	
9.	<u>Solar Energy Project</u> Nothing to add.	
10.	<u>Any Other Business</u>	
10.1	<i>LB</i> <del>Wednesday</del> <i>Thursday</i> Café – plan is to re-start on Thursday mornings 11.15am til 2.30 pm Café to be on a donation basis (similar to the School Lane Café) and open to all to run from 9 <sup>th</sup> November through to Easter of 2024. To be advertised on Village Facebook groups & Village Hall Website. A-frame sign to be prepared to go outside the hall. Income and Expenditure accounts to be maintained.	
10.2	Need to complete the catering forms for Village Hall run events eg 100 Club and Café.	LG/PO
10.3	Various of the Hall policies need updating post Covid – to be a regular agenda item as from November, 2023.	

10.4 Rob Gerig re-iterated that due to personal issues he will have to retire soon – replacement urgently required. ALL

11. Date of the Next Meeting

The next meeting will be held on Monday 6<sup>th</sup> November, 2023 at 2 pm in the Doré Room.

PO/s  
09/10/2023

*H. Gerig*  
6/11/23